



GOVERNMENT OF ASSAM

DEPARTMENT OF FISHERIES

EXPRESSION OF INTEREST

Name of the work:

Design, Development, Implementation, Testing, Maintenance of Web Based Application Software MIS as well as Geo-tagging Survey of Existing Fisheries for the Scheme – “Ghare Ghare Pukhuri Ghare Ghare Maach under RIDF-XXIII” for Fishery Department of Assam including migration of old data including hosting of application at cloud using existing servers and system software through leveraging of IT and non-IT infrastructure



**DIRECTORATE OF FISHERIES
ASSAM, GUWAHATI-16**

Phone- 0361-2545104; Email: assamfishery@gmail.com

Website: <https://fisheriesdirector.assam.gov.in>

CONTENT OF EOI DOCUMENTS

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INVITATION FOR
EXPRESSION OF INTEREST(EOI)

GOVERNMENT OF ASSAM
DIRECTORATE OF FISHERIES
ASSAM, GUWAHATI-16

Notice Inviting Expression of Interest

The Directorate of Fisheries, Assam, Guwahati invites Expression of Interest from eligible Firm/Agency/Company affixing court-fee stamp of Rs. 8.25 (Rupees Eight and paisa twenty five) only having all valid registration/documents etc. for the following work under RIDF-XXIII. The last date of submission of EOI at the office of the undersigned is 25th March, 2019 up to 3.00 p.m. The EOIs will be opened on the same day at 3.30 pm where the bidders or their authorized representative may attend. The stipulated time of completion is 6 months.

Name of work:- Design, Development, Implementation, Testing, Maintenance of Web Based Application Software MIS as well as Geo-tagging Survey of Existing Fisheries for the Scheme – “Ghare Ghare Pukhuri Ghare Ghare Maach under RIDF-XXIII” for Fishery Department of Assam including migration of old data including hosting of application at cloud using existing servers and system software through leveraging of IT and non-IT infrastructure.

Cost of EOI document:- Rs. 500.00(Rupees Five hundred) only in the form of Demand Draft in favor of “**The Directorate of Fisheries, Assam, Guwahati**” from any nationalized/scheduled/regional bank payable at Guwahati

The intending bidder / firm / company have to download the EOI document from our Departmental website i.e. <https://fisheriesdirector.assam.gov.in> from 10th March, 2019 upto 3.00pm on 25th March, 2019.

Firm/Agency/Company have to give a proper presentation to the authority to qualify for the financial bid. After scrutiny of technical bid, qualified Firm/Agency/Company will be called for opening the Financial Quotation and an eligible firm will be selected.

Sd/-
Director of Fisheries
Assam, Guwahati
Dated the 7th March, 2019

No. AF(S) 298/HQ/RKVY/2018-19/24035-39

Copy to:-

1. The Secretary to the Govt. of Assam, Fishery Dept., Assam, Dispur for favor of kind information.
2. The Director Information & Public Relation, Assam, Dispur, Guwahati-6 for information with a request to publish the press notice in two consecutive issues of at least two widely circulated news paper [one English & one Assamese daily] on or before 8th March, 2019 and requested to furnish the circulated copies of the News papers (One copy of the each issue) to the office of the undersigned.
3. The Executive Engineer, Dept. of Fisheries, Assam, Guwahati for information.
4. Unecops Ltd., Kolkata for uploading in the departmental website.
5. Notice board etc.

Sd/-
Director of Fisheries
Assam, Guwahati

SECTION - I

INSTRUCTION TO BIDDERS
(ITB)

1. SCOPE OF WORK:-

- 1.1 Combines all databases across departments into a single database that can be accessed by all employees.
- 1.2 The application automates the tasks involved in performing a process.
- 1.3 Replace inefficient systems with one that is functionally integrated.
- 1.4 Helping to adopt scientific farming by applying latest technology.
- 1.5 It will ensure doubling the income of the fisheries and fish farmers and to transform the fisheries sector as a modern industry.
- 1.6 Utilize a completely web-based system.
- 1.7 Eliminate paper and forms where feasible and sensible.
- 1.8 Provide easy access to data and information without compromising security and regulatory requirements.
- 1.9 Develop new, more efficient processes that fully leverage the technology investment.
- 1.10 Eliminate data and knowledge silos on offices.

2. PROJECT DELIVERABLES:-

- 2.1 WEB AND MOBILE APPLICATION
- 2.2 MOBILE RESPONSIVE, APPLICATION AND DATABASE DESIGN
- 2.3 ONLINE REGISTRATION
- 2.4 VERIFICATION IN DIFFERENCE LEVELS
- 2.5 SELECTION PROCEDURE BY IMPLEMENTATION OF QR –CODE AND BAR – CODE.
- 2.6 POLYGON GEO-TAGGING PHOTOGRAPHY OF PONDS AND TANKS

2.7 MOBILE UPLOADS OF GEO – TAGGED PHOTOGRAPHS.

2.8 PAYMENT GATEWAY OF INTREGATION TO PROCESS THE PAYMENTS TO BENEFICIARY.

2.9 TRACKING OF TRANSFER OF FUNDS

2.10 APPLY ANALYTICS FOR BETTER IMPROVISATION OF FUNDS.

2.11 TRACKING OF BENEFICIERY

2.12 SMS+IVRS ALERTS FOR ALL OPERATIONS AND ACKNOWLWDGEMENTS

2.13 SMS + IVRS REPORTING BY FIELD OFFICERS

2.14 AUTHORIZED LOGIN THROUGH OTP BY SMS AND IVRS.

2.15 FISHERY ONLINE PORTAL WITH SSL ENCRYPTION AND SECURITY

2.16 DIRECTWISE, CONSTITUENCY WISE MIS REPORTING

2.17 UTILIZATION OF FUND MANAGEMENT.

2.18 ONLINE SETTLEMENT ORDER

2.19 ONLINE RENEWAL OF AGREEMENT

2.20 GEO TAGGING OF ALL THE EXISTING FISHERIES ALL OVER ASSAM

2.21 A PROJECT MANAGEMENT & DEVELOPMENT CELL INSIDE THE DEPARTMENT INCLUDING APPOINTMENT OF REQUIRED EXPERTS AND PAYMENT OF THEIR SALARIES.

3. TERMS AND CONDITIONS:-

3.1 TIMELINE-: The development, implementation, testing and maintenance process has to be completed within the timeline fixed by the Committee.

3.2 SECRECY AND CONFIDENTIALITY-: The agency is bound to maintain strict secrecy and utmost confidentiality of entire development, implementation, testing and maintenance of MIS process and related data.

3.3 OWNERSHIP OF DATA-: The entire development, implementation, testing and maintenance related data shall be the property of Fishery Department shall not be shared with any third party in any manner whatsoever.

3.4 PERFORMANCE SECURITY DEPOSIT: in the form of FDR /TDR / BANK GUARENTEE of value 5% of the awarded amount shall be furnished by the successful Agency at the time of signing of the contract.

3.5 MISCELLANEOUS-: The interested agency should submit all relevant details as per annexure mentioned under key submission. The bid should reflect the work experience and financial strength of the interested agency. The agency will be required to work under supervision of the department.

3.6 ARBITRATION CLAUSE-: In case of any dispute, the matter referred to the Arbitrator will be final and binding upon the contractors.

3.7 TECHNICAL BIDS AND FINANCIAL BIDS-: The bid furnished by the vendors shall include only the technical bid in sealed envelope. The Financial bids must be submitted by the bidder in the given format (enclosed) later on receipt of RFP from the Department. The bid documents should be submitted in sealed envelopes scribing "EOI for development, implementation, testing and maintenance of MIS system".

3.8 CERTIFIED AGENCY-: The bidding agency should have an in-house quality assurance and product testing team with a proven and robust quality management processes required for conducting the aforesaid process of development, implementation, testing and maintenance. The Agency must be certified in compliance with establishment information, security standard duly signed copy of such certificates should be submitted along with the bids.

3.9 CONSORTIUM-: No consortium will be entertained in the bid process. The bidder must hold the full responsibility of the contract.

3.10 PENLTY CLAUSE-: If the service rendered by the vendors are not completed or not completed satisfactorily, the Performance Security Deposit shall be liable to be forfeited and suitable action shall also be initiated against the vendors as per law as its risk and cost.

3.11 EVALUATION AND ACCEPTANCE OF THE OFFER-: Selection of the vendors shall be based on Quality and Cost Based Selection (QCBS) besides their past track record, infrastructure, financial soundness and suitability to meet the project requirement. The department reserves the right to accept any bid in full or part, or to reject any bid or all bids without assigning any reasons. No enquiry shall be entertained in this regard.

4. EVALUATION MATRIX :-

SL	Criteria	Marks	Max. Marks
1	The Bidder should have turnover per year of INR 1 crores over last three financial years(2015-16,16-17,17-18)	More than 20cr = 20 marks More than 10 Cr = 15 Marks More than 5 Cr = 10 Marks More than 1 Cr = 5 Marks	20
2.	The Bidder should have experience of project related to web development and MIS minimum 3 projects	More than 5 Projects = 30 Marks 5 Projects = 20 Marks 4 projects = 15 marks 3 Projects = 10 marks	30
3.	Demonstration of Understanding of project objectives, requirements and scope of work.	50 Marks	50

The bidder will be informed by the undersigned to give a presentation for evaluation of bidder. Price bid will be opened on a date to be informed by the undersigned for bidders who score minimum 60 marks (in the evaluation matrix).

5. ELIGIBILITY CRITERIA FOR PARTICIPATION:-

The bidding is open to all qualified bidder who fully meet the following qualifying requirements:

- 5.1 The word “Company” here includes registered company, partnership firm.
- 5.2 The bidder shall be an Indian Company/Firm a technology provider.
- 5.3 The bidder should have minimum five years experience in the Information Technology business sector & working in the application / portal development /ERP solution development / customization for the last five years.
- 5.4 The bidder should have annual turnover of 1 crore for the last each three financial years (2015-16,16-17,17-18).
- 5.5 The bidder should be well versed in Web Technology platforms & credential for implementation of MIS. The Vendor should have designed, developed and implemented or should be able to demonstrate capability for developing integrated software solutions where similar applications covering majority of the already mentioned modules exist.
- 5.6 The bidder should have executed software solutions of similar nature on Relational Database Management System (RDBMS) platform on the backend application server in the middle tier and latest web browser on the front-end or should demonstrate its capability for developing integrated software.
- 5.7 The bidder should have at least 10 people in their software development and list of the developers should be submitted along with CV.
- 5.8 The bidder should give commitment to deploy such people in the project management cell
- 5.9 The bidder should have executed 03 (Three) single order of similar nature of jobs of Rs.10lakhs or more or a single order of value 30lakhs at any Govt.Department / Quasi Govt. Dept /PSU / Board / Council or reputed organization in last five financial years. Work Order copies from the customer are to be enclosed without which the bid will be treated as non-responsive.
- 5.10 The bidder should have ISO 9001-2015 certification.
- 5.11 Valid PAN, Registration certificates for GST, Factory or Shop & Establishment, PF(optional), ESI(optional) & Trade License along with its IT return document are to be enclosed with the bid.
- 5.12 The bidder shall be required to give a declaration in their letter head that they have not been banned by any Government Agencies /Govt. Department /Quasi Govt.Dept /PSU /Board / Council or similar organization. If any Government Agencies/ Govt.Department /Quasi Govt.Dept/ PSU/ Board/Council or similar organization has banned the bidder and later on lifted the ban, the fact must be clearly stated.
- 5.13 The bidder should have office with support infrastructure at Guwahati for last 2 Financial Years. Proof of address to be submitted along with the EOI.

6. DOCUMENTS TO BE SUBMITTED:-

- 6.1 VALID Registration Certificate.
- 6.2 Copy of PAN Card.
- 6.3 Notarized Affidavit required.
- 6.4 Letter from competent authority listing type of services offered Work Order for relevant services.
- 6.5 Certificate of Financial soundness from The Bankers of the bidders of the last one year.
- 6.6 Valid Trade License.
- 6.7 GST Registration Certificate.
- 6.8 Details regarding balance sheet, profit and loss statements for the two Assessment years as certified by the Chartered Accountant.
- 6.9 Work Experience format as per Annexure 5.
- 6.10 Submit the complete seal EOI

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.....in the presence of the bidders of their authorized representative at the office of The Director of Fisheries, Assam, Guwahati, Meen Bhawan, Guwahati 781016.

6.11 Quotation not submitted within time will not be accepted under any circumstances. The decision of the Selection Committee shall be final and no enquiry or application for review shall be entertained.

6.12 The office of the under designed reserved the right to modify the terms and conditions partially or wholly or cancel the EOI without assigning any reason thereof.

7. PROPOSAL GUIDELINES :-

- 7.1 Firms who intent on submitting a proposal should so notify the representative identified on the cover page.
- 7.2 Firms must list at least two projects that are substantially similar to this project as part of their response, including references for each. Examples of work should be provided as well.
- 7.3 A technical proposal must be provided that is not more than ten (10) pages. This technical proposal must provide an overview of the proposed of the proposed solution as well as resumes of all key personnel performing the work.
- 7.4 The price proposal has to be submitted on a date which will be prescribed by the Department later on. The price proposal should not be more than ten (10) pages. This price proposal should indicate the overall fixed price for the project as well as monthly rates and an estimated total number of months.
- 7.5 If the firm has a standard set of terms and conditions, it is to be submitted along with the proposal. All terms and conditions will be subject to negotiations.
- 7.6 Proposals must remain valid for a period of six (6) months.
- 7.7 Interested eligible bidder/ firm may obtain further information from The Directorate of Fisheries, G.S Road, Ulubari, Guwahati-781016.
- 7.8 A complete set of bidding documents may be downloaded from the departmental website <https://fisheriesdirector.assam.gov.in> by an interested eligible bidder/ firm. The bidder has to submit a non-refundable fee of Rs 500.00 (Rupees Five Hundred) only in the form of Demand Draft in favor of “**The Directorate of Fisheries, Assam,Guwahati**” from any nationalized/scheduled/regional bank payable at Guwahati
- 7.9 The firm must sign on each and every page of the documents. Proposals must be signed by a representative that is authorized to commit on behalf of the firm.
- 7.10 The commercial / financial bid will be opened only for the technically qualified bidders. The time for opening of the commercial bid will be announced by the undersigned
- 7.11 Incomplete quotations/tender and illogical rate is liable to be cancelled.
- 7.12 No advance payment would be made.

8. COMMERCIAL / FINANCIAL PROPOSAL EVALUATION:-

8.1 Only the Technically qualified bidders will be requested (RFP) by the Department to submit the Commercial/Financial Bid on a prescribed date. The Commercial/Financial Bid will be opened in the presence of bidder representatives. The bidder, who has submitted the lowest total project commercial proposal (CP) [amongst, shall be designated as the L1 (Lowest bid value) and shall be awarded a Commercial Score of 100]. Commercial Scores for other technically qualified bidders will be calculated using the following formula:-

Commercial Score of Bidder (CS) = (Commercial Proposal of L1 bidder/ Commercial Proposal of the Bidder being evaluated) X 100 % (rounded off to 2 decimal places)

8.2 Final Evaluation shall be done on “Quality Cost Based Selection” method as below:-

The weightage for the composite evaluation is as described below:

- a. **Technical Score (TS) – 60%**
- b. **Commercial Score (CS) – 40%**

Bidder with the highest final composite score (Final Composite Score = $TS \times 0.60 + CS \times 0.40$) shall be declared as Successful Bidder* and shall be called for further process leading to the award of the contract.

SECTION – II

FORMAT OF COMMERCIAL/FINANCIAL PROPOSAL

**FORMAT FOR
FORM OF COMMERCIAL/FINANCIAL PROPOSAL
IN THIS EXPRESSION OF INTEREST**

**(TO BE SUBMITTED IN SEPARATE SEALED ENVELOP
ON A DATE WHICH WILL BE PRESCRIBED BY THE DEPARTMENT LATER ON)**

I/We..... the proprietor/ Partner/ Company offer to provide our services in conformity with the EOI document issued by the O/o Directorate Of Fisheries for the work “Design, Development, Implementation, Testing, Maintenance of Web Based Application Software MIS as well as Geo-tagging Survey of Existing Fisheries for the Scheme – “Ghare Ghare Pukhuri Ghare Ghare Maach under RIDF-XXIII” for Fishery Department of Assam including migration of old data including hosting of application at cloud servers and system software through leveraging of IT and non-IT infrastructure”

@ Rs.....

(Rupees.....) only per year.

The information, documents in relation to our financial status, credibility, details of operational experience etc. furnished are true and correct to the best of my/our knowledge and belief. I/ We shall be liable for Civil/ Criminal action for furnishing of any false information at our end and it would lead to rejection of our quotation any stage besides forfeiture of my/our bank guarantee.

I/We have examined the EOI document and are fully clear about the job to be done during the period of agreement and also acknowledge to bear consequences of non-performance or deficiencies in the services on my/our part.

Signature.....

Proprietor/ Company Name.....

Address.....

SECTION – III

ANNEXURES, UNDERTAKING AND OTHER FORMATS

ANNEXURE-1

UNDERTAKING REGARDING NOT BLACKLISTED:-

(TO BE SUBMITTED ON A STAMP PAPER OF Rs 100/-)

I/we/ M/s
(sole applicant/ Lead Member/ Member/ Affiliate), the names and addresses of the registered office) have not been blacklisted by Central Government/ State Government/ PS/ Supreme Court/ High Court of any State/ District Court of any State from participating in Projects, either individually or as member of Consortium.

We further confirm that we are aware that, our Application for the captioned project would be liable for rejection in case any material misrepresentation is made or discovered at any stage of Bidding Process or thereafter during the agreement period and the amount paid (including performance security deposit) shall stand forfeited without any further intimation.

Dated this the.....day of 2019

Name of Applicant.....

Signature of the Authorized Person.....

Name of the Authorized Person.....

ANNEXURE - 2

DETAILS OF THE BIDDER/ AGENCY

1	NAME OF SERVICE PROVIDER AGENCY	
2	NAME OF OWNER/ DIRECTOR	
3	COMPLETE ADDRESS	
4	CONTACT /TELEPHONE NUMBER	
5	FAX NUMBER	
6	E-MAIL	
7	PAN / TAN NUMBER	
8	SERVICE TAX REGISTRATION NUMBER IF APPLICABLE	
9	NAME/CONTACT NUMBER OF THE DEALING/AUTHORIZED REPRESENTATIVE	
10	ANY OTHER INFORMATION	

SIGNATURE OF AUTHORIZED SIGNATORY.....

NAME.....

PLACE.....

ANNEXURE-3

(Format for Power of Attorney for signing of application)

(To be submitted on a stamp paper of relevant value)

POWER OF ATTORNEY

We M/S..... (name and address of the registered office) do hereby appoint and authorize Mr/Mrs..... (name and designation), who is presently employed with us and holding the position of..... as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our bid for “EOI” for O/o Directorate Of Fisheries, Assam, Guwahati including signing and submission of all documents and providing information/ responses to the O/o Directorate Of Fisheries, Assam, Guwahati representing us in all matters before Committee to connection with our bid for the said Project. We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power Of Attorney and all acts, deeds and things done by our aforesaid attorney shall always be deemed to have been done by us.

Dated..... this the..... day of 2019

For.....

(NAME, DESIGNATION AND ADDRESS)

Accepted.....

(signature)

(name, title and address of the attorney)

Date:

ANNEXURE-4

FINANCIAL INFORMATION

YEAR	ANNUAL TURNOVER (INR in LAKHS)	NET WORTH (INR in LAKHS)
FY 2017-18		
FY 2016-2017		
FY 2015-2016		
Signature of bidder		

SIGNATURE OF AUTHORIZED SIGNATORY.....

NAME.....

PLACE.....

ANNEXURE-5

**DETAILS OF EXPERIENCE REGARDING WORKS OF
THEYEAR.....OF SIMILAR NATURE EXECUTED IN THE
PAST..... YEARS.**

SL	Name of the project	Contracting organization	Cost of work	Starting date	Ending date	Documentary proof submitted certified/attested	remarks

SIGNATURE OF AUTHORIZED SIGNATORY.....

NAME.....

PLACE.....