



**GOVERNMENT OF ASSAM
OFFICE OF THE DIRECTOR OF FISHERIES, ASSAM
MEEN BHAWAN, GUWAHATI-16**

BID DOCUMENT

**Supply of “Fresh Water Prawn” (*Macrobrachium rosenbergii*) under Carp- Prawn
Polyculture for DLCC approved Beneficiaries under APART for the Year 2021-22**

**GOVT OF ASSAM
OFFICE OF THE DIRECTOR OF FISHERIES, ASSAM
MEEN BHAWAN, GUWAHATI-16**

AF(S)118/APART/FWP/2021-22/Pt-I/450

Dated Guwahati the 8th Oct, 2021

Notice Inviting Tender

Sealed Quotations is hereby invited from (I) Registered Fish Seed Producer/Grower/ Supplier, (II) Government Registered supplier in plain paper affixing court fees stamp of Rs. 8.25 (Rupees Eight & paisa twenty-five) only along with EMD as Demand Draft /Term Deposit/FDR etc from any Nationalized Bank in favour of Director of Fisheries, Assam, Meen Bhawan, Guwahati-16 for supply of 3,18,750 Nos Giant Fresh Water Prawn seed (*Macrobrachium Rossenbergii*) under Polyculture of Fresh Water Prawn Framing of APART for the year 2021-22. The items to be supplied to the approved DLCC beneficiaries at the respective site of five APART Districts produced from the recommended Prawn Hatchery from World Fish.

The Bidding Documents along with Terms & Conditions should be downloaded from the website <https://fisheriesdirector.assam.gov.in> from **9th October, 2021 to 30th October, 2021**. The Bid will be received up to **1.00 pm of 30th October, 2021** for a non-refundable fee as indicated, in the form of Demand Draft for an amounting Rs.500/- (Rupees five hundred only) from any Nationalized Bank/Scheduled Bank payable at Guwahati in favour of “**Director of Fisheries, Assam, Guwahati-16**” and will be opened on the same day at 2.00 pm in presence of the quotationers/bidders or their authorized representative(s). Bid must be delivered directly in the specified box in the OPIU APART, Directorate of Fisheries, Assam, Guwahati or may be posted to the undersigned so that it reaches by the last date and time specified above. The undersigned will not take any responsibility for late receipt of the bid beyond the last date and time due to postal delay or any other reason.

Sd/-
Director of Fisheries, Assam
Meen Bhawan, Guwahati

List of Important Dates and Time

• Date of NIT	• 09-10-2021
• Obtaining of Bid document from the Website of Fisheries	• 09-10-2021
• Last date and time of submission of Bid documents	• 30-10-2021 (upto 1.00PM)
• Date and time of opening of Bid	• 30-10-2021 (upto 2.00 PM)
• Bid security (in Rs.)	• 2% of estimated cost for Gen, 1% for SC / ST /OBC /MOBC
• Cost of Bidding document	• Rs.500/-

Prawn Seed Specification and stocking: The Prawn seed should be Giant Fresh Water Prawn *Macrobrachium rosenbergii* produced at Registered Prawn Hatchery in India. The requirement of Giant fresh water Prawn seed are as follows:

Sl	District	No of approved Beneficiaries	Water area (Ha)	Requirement of Giant Fresh water Prawn seed
1	Barpeta	19	5.0	31,875
2	Darrang	13	4.55	29,006
3	Goalpara	35	10.0	66,619
4	Kamrup	50	15.0	95,625
5	Nalbari	53	15.0	95,625
Total	5 Districts	170	49.55	3,18,750

Terms & Condition:

1. All the information must be submitted in English. The respective Bidder shall sign on all reference, information and certificates.
2. The Bidder should be a fish seed Producer/Grower/ Supplier registered under the Department of Fisheries, Assam as per Assam Fish Seed Rule 2005 or registered supplier under Government of Fisheries having sufficient experience of handling Fresh water prawn supply. (Copy of experience certificate should be enclosed).
3. Preference will be given to the supplier having satisfactorily supply experience of freshwater prawn in APART project in various districts. Necessary certification from DFDO concern is required.
4. The Bidder is to supply the live and healthy Prawn seed to the beneficiary in a single installment within stipulated time from the date of issue of the supply order at the project site in presence of concerned District Fisheries Development Officer/his authorized representatives/APART executives. In the supply order, details of date, time, etc. for seed supply will be mentioned.
5. As Prawn seed supply, more specially supply and transportation of Post larvae is a very specialized job, hence, the Bidder should have minimum 1 (one) year of successful experience in the particular trade in line Department and as a proof, the Bidder is to submit the relevant documents in his/her favour such as (a) prawn seed supply order & successful completion certificate, (b) detailed address with phone and e-mail of the Department/institutes/organizations from where supply order was received and supply of prawn seed was made etc. (c) performance certificate from the Head of the such Departments/institutes/organizations not below the rank of District Fisheries Development Officer or its equivalent.

6. The Prawn seeds are to be packed indicating species of Prawn, hatchery name and address where the prawn seeds are produced, quantity per packet & size, which is to be signed by the Bidder with seal and must be submitted to the DFDO at the time of supply of the seed.
7. The Prawn seed will be accepted only which are produced at the Prawn Hatchery recommended by World Fish. The Quotationer should produce the name and address of the recommended Prawn Hatchery with their consent.

8. Quoted Rate:

- a) The average estimated cost of fish seed is Rs. 6.00 per post larvae (1-2 gm) and hence the Bidder should quote the cost of prawn seed in terms of per no Giant Fresh water Prawn in Rupee and not in above or below on percentage (%) basis. Without such compliance, the Bid will be taken as non-responsive and will automatically be rejected.
- b) The Bidder should quote the rate for the item including transportation cost, packaging cost & delivery cost and other cost and no extra amount will be borne by the Department.
- c) Rate quoted by Bidder which is above Rs. 6.00 per seed or less than 10% of estimated rate i.e Rs. 5.40 per seed shall not be accepted and will be treated as non-responsive.

9. The Director of Fisheries, Assam reserves the right to accept or reject any or all the quotation received without assigning any reason thereof.

10. The item of supply, if not found conforming as per specification will be summarily rejected

11. The Bidders are subjected to disqualification, if they have:

- a) made misleading or false representations in the forms, statements and attachments submitted in proof of the requirements.
- b) record of poor performance such as abandoning the assignment, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures etc.
- c) indulged in unlawful means in obtaining/submitting Bids.
- d) been black listed/ their registrations cancelled by the competent authority.

12. ELIGIBILITY CRITERIA:

- a) Bidder whose Bid is accepted shall supply the Prawn seed to the concerned DLCC approved beneficiaries in presence of DFDO/ his authorized representative in a single installment within 15 days from the date of issue of supply order ensuing quality & description as per the approved rate and quantity, failing which the EMD deposited by the approved firm will be forfeited and the performance of the firm will be considered as unsatisfactory and Bid of the firm will not be entertained in future.
- b) The Quotationer should produce the name and address of the WorldFish recommended Prawn Hatchery with their consent.
- C) The Bidders are required to produce the original documents for verification by the Bid Evaluation Committee on the day of opening of Bid, when asked for.

- d) The Bidder should have minimum annual turnover of **Rs 12.00 Lakh (Rupees Twelve Lakh) only** in similar matter during the last year 2020-21. Turnover certificate of last year financial year issued by Chartered accountant/ Firm should be submitted.
- e) The Bidder should submit all necessary documents as specified in the NIT

12. PREFERENCE:

- a) The successful supplier of Freshwater Prawn during last three years against Govt supply shall be preferred.

13. The EMD deposited by the unsuccessful Bidder will be refunded as early as possible after the Bid is finalized and the EMD of successful Bidder shall be retained with the Department and will be returned after successful completion of supply. The EMD will be forfeited, if the Bidder withdraws the Bid or does not supply the specified item as per supply order of the quoted items within stipulated period.

14. SUBMISSION OF BID:

- a. Bid document should be submitted with signature of the Bidder in each page.
- b. The rate offered should be written both in figure and words and no crossing shall be entertained in the Bid. In case of any discrepancy between quoted rates, the rate offered in words will be considered.
- c. The proposal should contain the details called for, a letter intimating their acceptance of the Bid T&Cs as well as documents in support of the minimum eligibility criteria specified above.
- d. The Bidder is required to quote a firm offer in the price Bid, inclusive of all prevailing taxes, duties, transportation as applicable for the assignment.
- e. All duties, taxes including GST and other levies payable by the Bidder under the contract, or for any other cause shall be included in the rates, prices submitted by the Bidder. Sales tax, purchase tax, turnover tax or any other tax on material in respects of this contract shall be payable by the Bidder and Government will not entertain any claim whatsoever in respect of the same.
- f. In case of any Bid where unit rate of any item/items appear unrealistic such Bid will be considered as unbalanced and in case the Bidder is unable to provide satisfactory explanation such a Bid is liable to be disqualified and rejected.

15. RIGHT TO ACCEPTANCE / REJECTION OF BID: The right of acceptance of Bid rests with the Director of Fisheries, Assam who does not bind himself to accept the lowest Bid and also reserve the right to reject any or all the Bid(s) received without assigning any reason whatsoever. Any dispute arises in future will be finalized by the Department of Fisheries, Government of Assam.

16. Bids imposing any extra conditions of their own will not be entertained.

17. No price escalation will be granted.

18. AWARD OF CONTRACT:

- a) The officer inviting the Bid will award the contract to the Bidder whose Bid has been determined to be substantially responsive to the Bidding documents and who has offered the lowest evaluated price as will be accepted by competent authority. Total Bid value as a

whole will be considered for evaluation. However, the supply order will be issued only after receiving the STEP approval from World Bank.

- b) On acceptance of the Bid, the Bidder shall name in writing his accredited representative(s), would be responsible for taking instructions from the Department.
- c) Director of Fisheries, Assam reserves to himself the right of accepting the whole or any part of the Bid and the Bidder shall be bound to perform the same at the rate quoted.
- d) After fulfillment of criteria in the evaluation process and approval from competent authority the L.O.I. (Letter of Intent) supply order will be issued in favour of successful Bidder.

19.VALIDITY OF BID:

- a) Bids shall remain valid for a period of 30 days or the period mentioned in the contract date after the dead line date for submission of Bid as specified in the NIT.
- b) In exceptional circumstances prior to expiry of the original time limit, the officer inviting the Bid may request the Bidder to extend the period of validity for a specified additional period. The request and the Bidders' responses shall be made in writing only.

20.PAYMENT PROVISION:

- a) No advance payment towards cost of fresh water prawn seed will be made to the approved Bidder.
- b) The Bidder should produce delivery challan in duplicate and invoice/ Bill in triplicate/ and stock entry duly certified by concerned DFDOs or his authorized representative supported by photographs & receipt of beneficiary, will be considered for payment.
- c) Payment will be made to the successful Bidder on receipt of the prawn seed in live condition at the destination point as communicated and duly certified by DFDO or his authorized representative.
- d) Payment will be made by the Director of Fisheries on receipt of fund Nodal agency, ARIAS Society under the provision of AWP 2021-22 subject to release of fund.

21. NO CLAIM OF COMPENSATION FOR SUBMISSION OF BID:

No Bidder shall be entitled to claim any expenses /charges incurred by him or incidental therein in connection with submission of Bid.

22. An undertaking as well as Contractors rate as enclosed herewith must be submitted along with the Bid.

23. The Bid proposal completed and signed in all pages shall be submitted in a sealed envelope (The 'NIT reference as stated in the beginning of this document must be written clearly on the envelop) envelop must containing following documents for eligibility criteria:

- a) A copy of passport size photograph of the bidder.
- b) Dully signed Bid document (should be signed in each & every pages)
- c) PAN Card
- d) IT return for last financial year.
- e) GST registration and up to date clearance Certificate
- f) Turnover certificate of last financial year issued by CA/firm.
- g) EMD in shape of Demand Draft /Term Deposit/ FDR etc from any Nationalized Bank in favour of **Director of Fisheries, Assam, Meen Bhawan, Guwahati- 16** for the value as specified above.
- h) Experience Certificate in particular supply dully approved by the concerned authority.

- i) Valid Experience Certificate from DFDO as Prawn Seed Supplier under Govt Project.
- j) Detail Name, Address, Telephone No., Fax, E-mail ID of the Bidder/firm should be submitted
- k) Any documents relating to the T& C not specified above.

24. Tender quoted Rate

The Bidder may quote the rate against the item to be supplied in compliance to the provision of the para 6 ("Quoted Rate" under "Terms and Condition") above and such rate should be mentioned in the following Table:

Item	Estimated cost of per Number of Prawn Seed in Rs.	Bidder quoted Rate of per Number of Prawn Seed in Rs. in figure and word inclusive of all applicable taxes and charges etc.
Fresh water Prawn (Macrobrachium Rossenbergii) seed	Rs. 6/ Number	Rupees.....

- 25.** Successful Bidder should singe an agreement and submit performance security deposit @ 5% of the quoted rate for issue of formal supply order

Sd/-
Director of Fisheries,
Assam
Guwahati - 780016

UNDERTAKING

1. Certified that I will not claim anything in any shape from the Government if the supply order is curtailed or stopped at any stage for want of funds.
2. I, the undersigned, do here by certify that all the statements made in the required attachments are true and correct.
3. I agree to abide this bid for a period of _____ days for the data fixed for receiving the same and it shall be binding on us and may be accepted at any time before the expiration of that period.
4. The above-mentioned points will form a part of the Contract Agreement.
5. I do hereby accept all T& C as per NIT.

Authorized Signature

Date: _____

Name of Bidder/Firm : _____

Address : _____

Seal & Signature of the
Bidder