

**GOVERNMENT OF ASSAM**  
**OFFICE OF THE DIRECTOR OF FISHERIES**  
**ASSAM:::GUWAHATI**

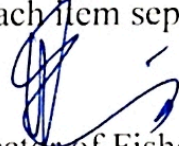
**SHORT NOTICE INVITING QUOTATION**

Sealed quotation affixing court fee of Rs.8.25 (Rupees Eight & twenty five paisa) only are hereby invited for *supply of IT consumable Item(Computer tonner, Xerox Tonner etc)* to the office of undersigned for the current financial year i.e.2022-23 and will be received up 1.30 PM on dated 26<sup>th</sup> July, 2022.The quotations will be opened on the same day at 2.00 pm. The quotationor or their authorized agents can remain present at the time of opening of quotations.

The Director of Fisheries reserves the right to accept or reject any or all the quotations without assigning any reason thereof.

The detailed list of items and the Terms and Conditions can be downloaded from Official website of Directorate of Fisheries i.e. <https://fisheriesdirector.assam.gov.in/>

The rate and taxes payable should be indicated against each item separately.


  
Director of Fisheries,  
Assam,Guwahati.

Dated: Guwahati the 20<sup>th</sup> July, 2022.

Memo No. AF(E)93/EE/2022-23/5801-03

Copy to:

1. The Director of Information & Public Relations, Dispur, Guwahati -6 for information and necessary action. He is requested to publish the Short NIQ in 2 Assamese daily and 2 English daily newspapers.
2. The Web Information Manager for information. He is requested to upload the Notice along with T & C and other relevant documents in the Official website of Directorate of Fisheries, Assam. i.e. <https://fisheriesdirector.assam.gov.in/>.
3. Notice Board of Directorate of Fisheries,

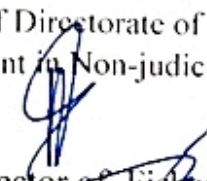
  
Director of Fisheries,  
Assam,Guwahati.

**LIST OF CARTIDGE**

Sl. No.	Name of Printer/ Cartidge	Comfortable	Genuine
1	H.P. Laser Jet Cartidge-1020 Plus		
2	Bizhub Type Xerox Toner 195		
3	Bizhub Type Xerox Toner 1206		
4	Cannon Toner (LBP 3310)		
5	H.P. Laser Jet Cartridge-1150		
6	H.P. Laser Jet Cartridge-49A		
7	H.P 25-A (Xerox Toner/Cartridge)		
8	Rico Type Xerox Toner 2000LC		
9	HP Laser Jet CP 1525n(colour)		
10	HP Laser Jet 1536dnf MFP		
11	Xerox Toner Bizhub-206		
12	HP Laser Jet Pro M126nw		
13	Canon 6030		
14	HPCC388-A-88A		
15	Canon FX 9		
16	Canon FE2 2704		
17	HP Laser Jet M128Fn		
18	Canon MF4350d		
19	HP Laser Jet MF244dw		
20	HP Laser Jet MFPM26NW		
21	HP Laser Jet MFP138fnw		
22	HP Laser Jet ProMFP M 26a(Geniun)		
23	Canon 925(Geniun)		
24	HP680(Geniun)		
25	Brother DR B021		

**Terms & Conditions:**

1. Quotation must quote rate for all the items.
2. There must be no overwriting.
3. Rates are to be quoted in words and figures inclusive of GST as applicable. GST may be shown separately.
4. Attested copies of records/ documents relating to registration of PAN, Upto date IN come Tax, Clearance certificate, Trade licence and GST registration etc. should be submitted. Quotation submitted without attested copies of the certificate will be rejected.
5. The intending firms should be ready to supply the item as short notice.
6. Payment will be made as and when fund is received from the Govt.
7. Rate once accepted will be treated as final and no alteration or modification will be entertained for any reason whatsoever and it will remain valid until next quotation is called.
8. Approved quoted rate will be valid upto one year from the date of issued of work order to successful bidder.
9. The approved tenderer shall have to furnish security deposit for Rs. 5000/- in the form of FDR of Bank/ irrevocable/ Bank guarantee/ original NSC/ KVP duly pledged in favour of Directorate of Fisheries, Assam, Guwahati with validity for 1 year & execute a deed of agreement in Non-judicial stamp paper of the denominational applicable for the purpose.

  
 Director of Fisheries,