

GOVERNMENT OF ASSAM
OFFICE OF THE FISHERY INFORMATION OFFICER
ASSAM, GUWAHATI-16

Robit
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5/11/22

NOTICE INVITING FOR RE-TENDER

In cancellation of earlier Tender No. AFI/GHY.80/2022-23/924-926; Dated 19/10/2022 sealed Tender affixing with Court fees of Rs. 8.25/- (Rupees eight and twenty five paisa) only along with EMD as valid demand draft from any nationalized bank payable at Guwahati in favour of 'Fishery Information Officer, Assam, Guwahati-16' @ 2% (1% for SC, ST & OBC) are invited from reputed Printers having up-to-date valid registration under the Printing & Stationery Department of Govt. of Assam for Printing of IEC and Publicity material under office of the Fishery Information Officer, Assam, Meen Bhawan, Gopinath Nagar, Guwahati-16. Those who have placed Tender vide previous notice need not deposit EMD again, previous EMD will be considered valid for this re-tender. The Bidder has to submit separate bid for separate packages.

The quotation should reach the undersigned by 2:00 PM on 21st November, 2022 and would be opened at 3:00 PM on the same day. In case the day happens to be a holiday or any unavoidable circumstance arises, the next opening date & time will be notified in the Notice Board of this office. Rate should be quoted inclusive of all applicable taxes showing the tax component separately. Interest bidders are to quote rates on each item under each package as per column given below. Details of quantity required against the printable item with specifications are stated below.

Sl No.	Package	IEC & Publicity Material	Qty	Estimated Cost (Inclusive of all taxes)	Amount (Rs.)	Specification	EMD 2% for UR 1% for SC, ST, OBC
1	Package A (Booklets)	Booklets (Assamese) on composite fish culture	2,000	50.00	3,25,000.00	Demi one eight size multi color booklet, inside page 210 GSM glossy art paper cover page 250 GSM Glossy art paper including layout design, composing, photo incorporation, etc. having pages approximate 50-60 pages.	UR - 6,500/- SC, ST, OBC - 3,250/-
2		Booklets (Bengali) on composite fish culture	1,100	50.00			
3		Fish disease and prevention Methods (Assamese)	1,000	50.00			
4		Annual Administrative Report	300	300.00			
5		District profile report	100	300.00			
4	Package B (Leaflet & Pamphlet)	Leaflet (Assamese)	3,000	10.00	60,000.00	Three folded half-crown size multicolor leaflet with 210 GSM glossy art paper including layout design, composing, photo, incorporation, etc. Demi one eight size multicolor printing in both side of 170 GSM best quality glossy paper (5.5-inch x 8.5 inch) including composing, developing and photo incorporation, etc	UR - 1,200/- SC, ST, OBC - 600/-
5		Leaflet (Bengali)	2,000	10.00			
6		Pamphlet (English)	2,000	5.00			
9	Package C (Flex Banner)	Multi Colour Flex Banner in Assamese	120	600.00	90,000.00	Printing of Multi Colour Flex Banner including designing using best quality general flex of 240 gsm thickness Per Flex Size : 7ft x 5ft = 35 Sq.Ft	UR - 1,800/- SC, ST, OBC - 900/-
10		Multi Colour Flex Banner in Bengali	30	600.00			

N.B.

- Quantity of material may be increased or decreased as per approved rate vis-a-vis fund provision. Work order will be issued to successful bidder after obtaining administrative and financial sanction from the competent authority.
- Interested parties may download the Bid document from the official website of Directorate of Fisheries, Assam, Viz. <https://fisheriesdirector.assam.gov.in/> w.e.f 05th November 2022. The Bid document can also be collected from the Office of the undersigned during office hours on or before stipulated time.
- Details of terms & condition including amendment/addendum to the NIT and further notifications, if any, shall appear on the official website of Directorate of Fisheries, Assam, viz. <https://fisheriesdirector.assam.gov.in/> and Assam Government eProcurement System, viz <https://assamtenders.gov.in/nicgep/app> .
- The earlier tender No. AFI/GHY.80/2022-23/890-891; Dated. Guwahati the 06th Oct' 2022 and No. AFI/GHY.80/2022-23/924-926; Dated. Guwahati the 19th Oct' 2022 are cancelled.

Sd/-

i/c Fishery Information Officer
Assam, Guwahati

Memo No: AFI/GHY.80/2022-23/945-947

Dated. Guwahati the 05th November' 2022

Copy to :

1. ✓ The Web Information Manager for information. He is requested to upload the Notice along with the terms and conditions and other relevant documents in the official website of Directorate of Fisheries, Assam, i.e <https://fisheriesdirector.assam.gov.in/> and Assam Government eProcurement System, i.e. <https://assamtenders.gov.in/nicgep/app> .
2. The State Public Procurement Portal for kind information and necessary action.
3. Office Notice Board.



i/c Fishery Information Officer
Assam, Guwahati


Bhutan

Details of Terms & conditions:

The Tender should be submitted in a sealed envelope with the following details:

1. Quotation must be affixed with Court Fees of Rs. 8.25 only as mentioned above.
2. **“Quotation for Printing of Booklets under Package – A/ Printing of Leaflet & Pamphlet under Package – B/ Printing of Flex Banner under Package – C for office of the Fishery Information Officer, Assam”** as applicable must be super scribed clearly on the top of the envelope.
3. Name, Address and Contact No. of the Bidder/Firm to be super scribed clearly on the envelope.
4. The Bidder must provide proper bank account number with the name of the bank and branch, type of account, and IFS Code.
5. Self-attested Copy of valid up-to-date Registration Certificate from the Printing & Stationery Deptt. of Govt. of Assam as supporting evidence must be furnished.
6. Self attested copies of PAN Card, GST Registration Certificate, up-to-date Income Tax clearance certificate for AY 2022-2023 must be furnished.
7. Samples of materials to be used for the job must be provided mentioning clearly the brand and GSM as per above mentioned specification.
8. Rates of item should be quoted separately in Rupees inclusive of all taxes i.e. T.D.S. & GST, etc. including transportation. Supplier will not pay any tax directly and applicable taxes will be deducted at source for which necessary Tax Deduction Certificate will be issued to the supplier as and when asked for.
9. Multiple quoted rates for one package will not be valid. Incomplete tender will be rejected.
10. The Rates once accepted will be treated as final and no alteration or modification will be entertained for any reason and it will be remained valid until next tender is called.
11. The printing job is to be completed and the printed material is to be delivered to this office as directed within stipulated period as per the work order to be issued by the undersigned.
12. No extra payment for carrying or delivering of materials will be allowed.
13. A copy of the BID document duly signed by the authorized person in all pages with seal. This shall be treated as acceptance of all terms & conditions by the bidder and as a part of the agreement for fulfillment of the contract.
14. The bidders are required to produce the original documents for verification by the Bid Evaluation Committee on the day of opening of bid, if asked for.
15. Evaluation of rates will be done on each package and similarly the work will be awarded to the lowest responsive bidder.
16. For evaluation / selection of bidders, decision of the tender committee shall be final. The undersigned reserves the right to reject incomplete tender. Conditional tenders will not be accepted. Bids not confirming to any provisions may be treated as non-responsive and rejected.
17. In the event of defective execution of work leading to rejection of work, the firm will have to re-print the same and carry out corrections and improvements as may be advised and no extra cost/charges shall be entertained against such work.
18. Tender of any bidder not accompanied with above document shall be summarily rejected.

19. Before award the work, successful bidders should submit **Performance Security Deposit@ 5 %** of the approved rate as valid demand draft from any nationalized bank payable at Guwahati in favour of 'Fishery Information Officer, Assam, Guwahati-16.
20. Draft copies of printing materials must be finalized after proof reading.
21. After completion of the work, the softcopy of the composed matter in Page-maker/Corel Draw/Adobe Photoshop as applicable and Printable Document Format (PDF) is to be submitted along with the Bill & Challan (in triplicate).
22. The bidder must be ready to accept required modification on the tentative job requirement as mentioned above depending on the situation and approval of the authority, which however will remain within the specified amount. Any such modifications shall be intimated/ discussed with the bidder in due course of time.
23. The undersigned reserves all the rights to accept any offer that would be advantageous to the Council and right to cancel any or all quotations without assigning any reason thereof.
24. Any dispute what so ever, will be confined under the jurisdiction of Gauhati High Court, Guwahati.
25. Payment terms: 100% on completion of entire allotted works. Payment will be made only after accord of FOC/approval of fund released by the competent Government authority.


i/c Fishery Information Officer
Assam, Guwahati