

**GOVERNMENT OF ASSAM**  
**OFFICE OF THE DIRECTOR OF FISHERIES**  
**ASSAM, GUWAHATI-16**

**NOTICE INVITING TENDER**

Sealed Tender in plain paper affixing non refundable court fees of Rs. 8.25/- (Rupees eight and twenty five paisa) only along with EMD in the form of valid demand draft from any nationalized bank payable at Guwahati in favour of '**NFDB-Director of Fisheries, Assam, Guwahati**' @ 2% (1% for SC, ST & OBC) are invited from reputed parties for organizing Awareness and Training Workshop under office of the Director of Fisheries, Assam, Meen Bhawan, Gopinath Nagar, Guwahati-16.

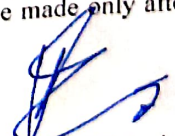
The last date of submission of quotation at the office of the undersigned is 09<sup>th</sup> February, 2023 up to 12.00 PM. The quotations will be opened on the same day at 12.30 pm where the bidders or their authorized representative may be present. If the date of opening of quotation happens to be a holiday or if it is not possible to open quotation on the stipulated date due to any unforeseen reason, then the next working day will be notified in the Notice Board of this office. The quoted rates inclusive of all applicable taxes should be valid for six(6) months from the date of submission of quotations.

SL	Name of the Work	Estimated Cost (Inclusive of all taxes)	Quantity (Nos)	EMD (2% for UR 1% for SC/ST/OBC)
1	State level Awareness & Training Workshops	Rs. 50,250.00	01	UR -Rs. 1,005/- SC, ST, OBC -Rs. 503/-

Interested parties may view and download the Detailed NIT with specifications and terms & condition including amendment/addendum/further notifications from the official website of Directorate of Fisheries, Assam, viz. <https://fisheriesdirector.assam.gov.in/> w.e.f. 3<sup>rd</sup> Feb, 2022.

**Details of Terms & conditions:**

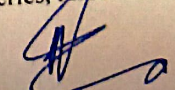
1. Tender should be submitted affixing Court Fees of Rs. 8.25 only.
2. The name of package/work shall be super scribed clearly on top of sealed envelopes for which the bid is intended to. Name, Address and Contact No. of the Bidder/Firm to be super scribed clearly on the envelope.
3. Self attested copies of Trade License, PAN Card, GST Registration Certificate must be furnished.
4. Rates of item should be quoted in Rupees inclusive of all applicable taxes, transportation or any other expenses. Applicable taxes will be deducted at source for which necessary Tax Deduction Certificate will be issued to the supplier as and when asked for. In the one day State Level Awareness & Training Workshop, there shall be 100 participants for which Inaugural Expenses (Banner, Bouquets and Photos), Venue Arrangement, provision of workshop kit (Folder, Pad, Pen, Reference material etc.), Honorarium to Resource Persons, Light Refreshment, Lunch, Miscellaneous are to be managed.
5. A copy of this NIT duly signed by the authorized person in all pages with seal. This shall be treated as acceptance of all terms & conditions by the bidder and as a part of the agreement for fulfillment of the contract.
6. The bidders are required to produce the original documents for verification by the Bid Evaluation Committee on the day of opening of bid, if asked for.
7. In case of same rate quoted by more than one bidder, experience in similar activity shall be taken into consideration for evaluation subjected to fulfillment of all terms & conditions.
8. For evaluation / selection of bidders, decision of the tender committee shall be final. The undersigned reserves the right to reject incomplete tender. Conditional tenders will not be accepted.
9. Before award the work, successful bidders should submit **Performance Security Deposit @ 5 %** of the approved rate in the form of bank guarantee from a reputed nationalized commercial bank or in the form of any valid financial instrument in favour of 'Fishery Information Officer, Assam, Guwahati-16.
10. After completion of the work the Bill & Challan (in triplicate) are to be submitted.
11. The undersigned reserves all the rights to accept or to reject any of all the bids without assigning any reasons thereof.
12. The bidder must be ready to accept required modification on the tentative job requirement as mentioned above depending on the situation and approval of the authority, which however will remain within the specified amount. Any such modifications shall be intimated/ discussed with the bidder in due course of time.
13. Any dispute what so ever, will be confined under the jurisdiction of Gauhati High Court, Guwahati.
14. Payment terms: 100% on completion of entire allotted works. Payment will be made only after accord of FOC/approval of fund released by the competent Government authority.

  
Director of Fisheries  
Assam, Guwahati

Dated. Guwahati the 01<sup>st</sup> Feb' 2023

Memo No:AF(S)203/FIDF/NFDB/2020-21/13985-87(A)

- Copy to : 1) The Joint Secretary to Govt. of Assam, Department of Fisheries for favour of kind information.  
2) The Web Information Manager for information and necessary action for uploading in the official website of Directorate of Fisheries, Assam, i.e <https://fisheriesdirector.assam.gov.in/>  
3) The Nodal Officer, State Public Procurement Portal, Directorate of Fisheries, Assam for kind information and necessary action.  
4) Office Notice Board.

  
Director of Fisheries  
Assam, Guwahati